Name of Agency: <u>National Irrigation Administration-Central Office</u>
Date of Self Assessment: January to December 2017

Name of Evaluator: <u>Engr. Felipa E. Mascariñas</u> Position: <u>Head, BAC-A Secretariat</u>

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be Included in the Evaluation
	AR I. LEGISLATIVE AND REGULATORY FRAMEWORK			malcators and Submalcators	(Not to be included in the Evaluation
Indic	ator 1. Competitive Bidding as Default Method of Procuremen	ıt	<u> </u>		
1.a	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement	99.76%	3.00		PMRs
1.b	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	5.02%	0.00		PMRs
والموال	2 Limited the of Alamana Alamana Alamana				
	Percentage of shopping contracts in terms of amount of total				1
2.a	procurement	0.16%	3.00	<u></u>	PMRs
2.b	Percentage of negotiated contracts in terms of amount of total procurement	0.00%	3.00		PMRs
2.c	Percentage of direct contracting in terms of amount of total procurement	0.07%	3.00		PMRs
2.d	Percentage of repeat order contracts in terms of amount of total procurement	0.00%	3.00		PMRs
2.e	Compliance with Repeat Order procedures	n/a	n/a		Procurement documents relative to conduct of Repeat Order
2.f	Compliance with Limited Source Bidding procedures	n/a	n/a		Procurement documents relative to conduct of Limited Source Bidding
					conduct of Limited Source Bidding
Indic	ator 3. Competitiveness of the Bidding Process				T
3.a	Average number of entities who acquired bidding documents	1.50	0.00		Agency records and/or PhilGEPS records
	Average number of bidders who submitted bids	1.22	0.00		Abstract of Bids or other agency records
3.c	Average number of bidders who passed eligibility stage	0.81	0.00		Abstract of Bids or other agency records
3.d	Sufficiency of period to prepare bids	Fully Compliant	3.00		Agency records and/or PhilGEPS records
3.e	Use of proper and effective procurement documentation and technical specifications/requirements	Fully Compliant	3.00		Cost Benefit Analysis, Work Plans, Technical Specifications included in bidding documents
		Average I			
PILL	AR II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEME		BECKERST F., :XAFCWA		
ndic	ator 4. Presence of Procurement Organizations				
4.a	Creation of Bids and Awards Committee(s)	Fully Compliant	3.00		Verify copy of Order creating BAC; Organizational Chart; and Certification of Training
4.b	Presence of a BAC Secretariat or Procurement Unit	Fully Compliant	3.00		Verify copy of Order creating BAC Secretariat; Organizational Chart; and Certification of Training
			and the second		Certification of Training
Indic	ator 5. Procurement Planning and Implementation				
5.a	An approved APP that includes all types of procurement	Compliant	3.00		Copy of APP and its supplements (if any)
5.b	Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service	Fully Compliant	3.00		APP, APP-CSE, PMR
5.c	Existing Green Specifications for GPPB-identified non-CSE items are adopted	Compliant	3.00		ITBs and/or RFQs clearly indicate the use of green technical specifications for the procurement activity
ndic	ator 6. Use of Government Electronic Procurement System				
5.a	Percentage of bid opportunities posted by the PhilGEPS- registered Agency	92.86%	3.00		Agency records and/or PhilGEPS records
5.b	Percentage of contract award information posted by the PhilGEPS-registered Agency	80.00%	2.00		Agency records and/or PhilGEPS records
5.c	Percentage of contract awards procured through alternative methods posted by the PhilGEPS-registered Agency	50.91%	1.00		Agency records and/or PhilGEPS records
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Indicator 2. System for Disseminating and Monitoring Procurement Information 7.a Presence of weekshire that provide sup-date procurement 7.b Presence of weekshire that provides up-date procurement 8.c Preparation of Procurement Monitoring Reports using the 9.c Preparation of Procurement Monitoring Reports using the 1.c Preparation of Procurement Monitoring Reports using the 1.c Preparation of Procurement Processes 8.a Percentage of total amount of contracts signed administration of the procurement projects done through competitive 1.c Preparation of total number of contracts signed against total 1.c Preparation of total number of contracts signed against total 1.c Preparation of total number of contracts signed against total 1.c Preparation of total number of contracts signed against total 1.c Preparation of total number of contracts signed against total 1.c Preparation of total number of contracts signed against total 1.c Preparation of total number of contracts signed against total 1.c Preparation of total number of contracts signed against total 1.c Preparation of total number of contracts signed against total 1.c Preparation of total number of contracts signed against total 1.c Preparation of total number of contracts signed against total 1.c Preparation of total number of contracts signed against total 1.c Preparation of total number of contracts wavefed within the target/allotted timeframe 1.c Preparation of total number of contracts wavefed within prescribed period of 100.00%	ceived copy that it was demental amendments emental amendments Systems for the alysis or market g of timely delivery of vices	portion in the agency we website links Copy of PMR and receive submitted to GPPB APP (including Supplemer if any) and PMRs APP(including Supplemer if any) and PMRs Agency Procedures/Systeconduct of needs analysis research, monitoring of the website links and the search, monitoring of the search in the search	P W	3.00	Fully Compliant Fully Compliant Average II	Presence of website that provides up-to-date procurement information easily accessible at no cost Preparation of Procurement Monitoring Reports using the GPPB-prescribed format, submission to the GPPB, and posting in agency website AR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES	Presence of we information eas Preparation of GPPB-prescribe	7.a
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11.b keeping and maintaining complete and easily retrievable Fully Compliant 3.00 records and time it took to	ve records (should be ours) of User's Manual for related documents for	time it took to retrieve re no more than two hours) Refer to Section 4.1 of Us list of procurement-relate	ti n: R: lis	3.00	Fully	The BAC Secretariat has a system for keeping and maintaining	The BAC Secret	
	ook to retrieve record	records and time it took t	re	3.00		keeping and maintaining complete and easily retrievable	.1.b keeping and ma	11.b
Indicates 12 Contract Management Procedures				434 -14 NG/23		ntou 12 Contract Management Procedures	ndiantau 13 Camtaa	lm clt -
Indicator 12. Contract Management Procedures Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance The procedures or standards in such areas as a quality control, acceptance and inspection, supervision of Compliant To provide the procedures or standards in such areas as a quality control, acceptance and inspection, supervision of Compliant To provide the procedures or standards in such areas as a quality control, acceptance and inspection, supervision of Compliant areas as a quality control, acceptance and inspection, supervision of Compliant areas as a quality control, acceptance and inspection of Compliant areas as a quality control, acceptance and inspection of Compliant areas as a quality control, acceptance and inspection of Compliant areas as a quality control, acceptance and inspection of Compliant areas as a quality control, acceptance and inspection of Compliant areas as a quality control, acceptance and inspection of Compliant areas as a quality control, acceptance areas as a quality control areas as a quality control acceptance areas are a quality control acceptance areas are a quality control acceptance areas are a quality control acceptance are a quality control acceptance are a quality control acceptance areas are a quality control acceptance are a quality control acceptance areas are a quality control acceptance are a quality cont	ptance and inspection	quality control, acceptant	q	3.00	, ,	Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of	Agency has defi 2.a quality control,	
12.b Timely Payment of Procurement Contracts On or before 30 days 3.00 Ask Finance or Accounting I for average period for the repayments for procurement	or the release of		A		On or before			
		for average period for the		3.00		Timely Payment of Procurement Contracts	.2.b Timely Paymen	12.b

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١	ło.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be Included in the Evaluation
			Average III		<u> </u>	

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	Assessment conditions	Agency Score	AFCFI Rating	Indicators and SubIndicators	(Not to be included in the Evaluation
PILL	AR IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCUREN	MENT SYSTEM			
Indi	cator 13. Observer Participation in Public Bidding				<u></u>
13.a	Observers are invited to attend stages of procurement as prescribed in the IRR	Substantially Compliant	2.00		Verify copies of Invitation Letters to CSOs and professional associations and COA (List and average number of CSOs and PAs invited shall be noted.)
			1.4 · 4 · 4 · 4 · 4 · 4 · 4 · 4 · 4 · 4 ·		
Indic	ator 14. Internal and External Audit of Procurement Activities				
14.a	Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits	Not Compliant	0.00		Verify copy of Order or show actual organizational chart showing IAU, auidt reports, action plans and IAU recommendations
14.b	Audit Reports on procurement related transactions	Above 90- 100% compliance	3.00		Verify COA Annual Audit Report on Action on Prior Year's Audit Recommendations
Indic	ator 15. Capacity to Handle Procurement Related Complaints				
15.a	The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements	Fully Compliant	3.00		Verify copies of BAC resolutions on Motion for Reconsiderations, Protests and Complaints; Office Orders adopting mesures to address procurement-related complaints
Indic	ator 16. Anti-Corruption Programs Related to Procurement				The second secon
16.a	Agency has a specific anti-corruption program/s related to procurement	Fully Compliant	3.00		Verify documentation of anti-corruption program
	· · · · · · · · · · · · · · · · · ·	Average IV		.	
GRA	ND TOTAL (Avarege I + Average II + Average III + Average IV / 4	l)	2.25		

Summary of APCPI Scores by Pillar

	APCPI Pillars	Ideal Rating	Agency Rating
1	Legislative and Regulatory Framework	3.00	1.91
li	Agency Insitutional Framework and Management Capacity	3.00	2.70
Ш	Procurement Operations and Market Practices	3.00	2.54
IV	Integrity and Transparency of Agency Procurement Systems	3.00	1.83
	Total (Pillar I+Pillar II+Pillar III+ PillarIV)/4	3.00	2.25

Agency Rating

